

## **GREAT WYRLEY PARISH COUNCIL**

**MINUTES OF THE QUARTER ONE MEETING OF THE ANNUAL GOVERNANCE AND AUDIT COMMITTEE held at Great Wyrley Community Centre, Landywood Lane, Great Wyrley which commenced at 11.00 a.m. on Tuesday 6<sup>th</sup> August, 2024 and recommendations to Council on Wednesday 4<sup>th</sup> September, 2024.**

### **PRESENT:**

**(Chairman)  
Cllr. Mrs. K. M. Perry MBE**

Cllr. J. C. Jones Cllr. A. J. Kelsey	Cllr. R. J. Perry Cllr. Mrs. S. M. Wood
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Also in attendance: Ms. D. May (Parish Administrator) and Mrs. S. McGlue (Clerk).

There were no members of the public present on this occasion.

### **7/2024 APOLOGIES**

There were no apologies on this occasion.

### **8/2024 ELECTION OF CHAIRMAN**

In accordance with agreed procedure which dictated that a new Chairman would be elected by alphabetical order to chair each meeting Cllr. Mrs. K. M. Perry MBE took the Chair.

### **9/2024 INTERIM SIGN OFF – PARISH COUNCIL ACCOUNTS 2024/25**

The Parish Administrator advised the Committee that the interim figures for the first quarter of the financial year were now available for scrutiny and the documents along with the relevant working papers were circulated to all Members. Following scrutiny by all Members present it was proposed by Cllr. Mrs. K. M. Perry MBE and seconded by Cllr. J. C. Jones that the Committee **RESOLVE** to accept and approve the interim figures for the first quarter of the 2024/24 Parish Council Accounts. It was carried.

### **10/2024 REVIEW OF FINANCIAL REGULATIONS FOR FINANCIAL YEAR 2024/25**

The Parish Administrator advised the meeting that the Parish Council needed to make a number of changes to its Financial Regulations in order to comply with the Audit Regulations and to take into account relevant changes in legislation. Accordingly, a draft set of amendments were scrutinised by the Committee following which the draft amendments were all approved including the resolution to review the Financial Regulations on a three yearly cycle. This decision will be recommended to Full Council on 4<sup>th</sup> September, 2024 for ratification.

**11/2024 REVIEW OF FINANCIAL RISK ASSESSMENT 2024/25**

The Parish Administrator advised the meeting that the Parish Council needed to make a number of changes to its Financial Risk Assessment in order to comply with the changes in the Financial Regulations and to take into account relevant changes in legislation. Accordingly, a draft set of amendments were scrutinised by the Committee following which the draft amendments were all approved and agreed to be recommended to Full Council on 4<sup>th</sup> September, 2024 for ratification.

**12/2024 AUTHORISATION OF ADDITIONAL REPLACEMENT PLAY AREA EQUIPMENT**

The Clerk advised the meeting that unfortunately, a number of incidences of vandalism, had taken place recently which had resulted in additional play area equipment needing to be replaced. This had incurred an additional £859.50. It was accordingly, agreed by all Members of the Committee that this expenditure had to be incurred to ensure compliance with health and safety regulations and the order would be placed as a matter of urgency. On this basis this decision was made under urgent delegated powers and would be reported as having been executed to Full Council on 4<sup>th</sup> September, 2024.

**13/2024 PLANNING APPLICATIONS**

As the Parish Council was presently in recess the Planning Applications which had been lodged with the Parish Council during the intervening period were considered by the Members of the Parish Council present on this occasion in order to avoid missing the deadline for response to the Local Planning Authority.

Those applications were as follows:-

**24/00010/FULM – FULL PLANNING APPLICATION FOR A PROPOSED BATTERY ENERGY STORAGE SITE, SUBSTATION COMPOUND WITH ASSOCIATED INFRASTRUCTURE, FENCING, DRAINAGE AND LANDSCAPING WITH ACCESS OFF HOBBLE END LANE, GREAT WYRLEY – THE PARISH COUNCIL OBJECTED TO THIS APPLICATION VERY STRONGLY AND THE CLERK WAS INSTRUCTED TO CARRY OUT THE APPROPRIATE RESEARCH AND ENSURE THAT A NEGATIVE RESPONSE WAS LODGED WITH THE PRESCRIBED TIMESCALE.**

**24/00578/FULHH - TWO STOREY FRONT EXTENSION AND FIRST FLOOR SIDE FACING BEDROOM WINDOW AT 302 WALSALL ROAD, GREAT WYRLEY – THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION BUT RESERVED THE RIGHT TO SUPPORT ADJOINING NEIGHBOURS SHOULD THIS PROVE NECESSARY.**

**24/00496/VAR – VARIATION OF CONDITION 4 OPERATING HOURS OF PLANNING PERMISSION 23/00600/FUL – FISHERS FARM GARDENING CENTRE AND BUILDING SUPPLIES LIMITED UPPER LANDYWOOD LANE, CHESLYN HAY. THE PARISH COUNCIL HAD NO OBJECTION TO THIS PROPOSAL BUT RESERVED THE RIGHT TO SUPPORT NEARBY RESIDENTS SHOULD THIS BE REQUIRED.**

**14/2024 NAMING OF MACC DEVELOPMENT WALSALL ROAD**

The Clerk advised the meeting that the Parish Council had received communication from South Staffordshire Council inviting it to put forward suggestions for the MACC Development in Walsall Road. The suggestions put forward were that the building itself be named Wyrley Rose Care Home and that the private road leading to it would be named Wyrley Court. Following discussion Members felt that the Wyrley Rose Care Home was as expected, however, the Clerk was instructed to suggest the name Olde School Court rather than Wyrley Court as it would reflect the history of the site more meaningfully. This matter required a resolution by 22<sup>nd</sup> August, 2024 accordingly, the decision made by the Audit and Governance Committee was made under delegated powers and urgent action and would be reported as such to Full Council on 4<sup>th</sup> September, 2024.

**15/2024 PAYMENT OF INVOICES**

As the Parish Council was presently in recess the Clerk placed before Members a schedule of payments to be authorised for payment under delegated powers in order not incur late payment charges. This was noted by Members.

Accordingly, the schedule of payments was authorised under delegated powers and the cheques signed by two Members of the Parish Council. The Chairman signed the Schedule of payments the contents of which would be brought before full Council on 4<sup>th</sup> September, 2024.

The Chairman thanked the Members of the Annual Audit and Governance committee for their attendance and closed the meeting at 12.20 p.m.

**CHAIRMAN.....DATE.....**